



ST. SEBASTIAN'S SCHOOL

A “WORD” ABOUT OUR APPLICATION...

We are pleased to present an online version of our Application for Admission, which can be downloaded and completed on any personal computer equipped with Microsoft Word. To access the application, click on 'Online Application' in the Admissions section of the School's website. A PDF file of the application continues to be available for families who wish to print the forms and complete them by hand.

We hope this format will make the completion of these important forms a more agreeable process for applicants, their parents, and recommending teachers. In addition to the following instructions, please also read the general application instructions before completing the required forms. The Admissions Office staff is ready to assist you should you have any questions.

INSTRUCTIONS FOR COMPLETING THE MICROSOFT WORD-FORMATTED APPLICATION ON A PERSONAL COMPUTER:

- Download the application to your computer's hard drive by right clicking on the document and choosing the 'save target as' option from the menu.
- Type your responses in the spaces provided. Please do not exceed the allocated space. If your response to a question exceeds the space provided on the form, continue your response on a separate page. Applications that fail to conform to the proper format will be returned. **If you are unable to complete the application in the proper format, please use the hard copy provided in the admissions packet, or print and complete by hand the PDF version available on the School's website.**
- When the application has been completed, print, sign, and return it (along with the \$40 application fee) to the Admissions Office. As each application form requires a signature, electronic (e-mail) submissions will not be accepted.

www.stsebastiansschool.org

GENERAL INSTRUCTIONS ON APPLYING FOR ADMISSION

1. The applicant should take either the Independent School Entrance Exam (ISEE) or the Secondary School Admission Test (SSAT) and designate St. Sebastian's as a recipient of the official score report. The ISEE School Code for St. Sebastian's is 221545. The SSAT School Code for St. Sebastian's is 6934.
2. The parents or guardians of the applicant should complete the Parent Questionnaire of the enclosed Application for Admission.
3. The applicant should independently complete the Applicant Questionnaire (Parts One and Two) of the Application for Admission. Part One should be submitted no later than the day of the applicant's personal interview.
4. The application should be signed and submitted to the Admissions Office with a nonrefundable fee of forty dollars (\$40). The application deadline is January 15.
5. A personal interview is required of each applicant. Please call the Admissions Office to arrange a convenient time. Interviews are conducted during the academic day and should be scheduled weeks in advance.
6. The applicant should write his name, current grade, and current school on each of the four required recommendation forms before submitting them to his recommenders. The enclosed self-addressed envelopes should be provided to the recommenders along with the forms to expedite the mailing process. Recommendations should be submitted to St. Sebastian's directly by the recommenders no later than February 1. They should NOT be returned to the family and submitted with other application materials. Academic recommendations should be submitted to teachers for completion after December 1.
7. Parents who have requested financial aid consideration should call the Admissions Office to request an Application for Financial Aid and the Instructions on Applying for Financial Aid at St. Sebastian's. The deadline for submission of financial aid materials is February 1.

DEADLINES

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| Parent Questionnaire | January 15 |
| Applicant Questionnaire Part One | Day of Personal Interview |
| Applicant Questionnaire Part Two | January 15 |
| Personal Recommendations | February 1 |
| Financial Aid Forms | February 1 |